

**IMHOTEP INSTITUTE CHARTER SCHOOL
BOARD OF DIRECTORS**

Date: June 13, 2022 Time: 6:00 p.m.

Location: Virtual Meeting Imhotep Institute Charter High School

6201 N 21st St. Philadelphia, PA 19138

<https://zoom.us/j/94856791164> Meeting ID: 714 552 9978

One tap mobile+13017158592,,7145529978#

AGENDA

I. Call to Order: Libations: Baba Jack Drummond, President

II. Roll Call: Seitu Stephens, Secretary

Name Position

Jack Drummond President

Debbie Roundtree Vice President

Jennifer Powell-Folks Treasurer

Seitu Stephens Secretary

Danielle Moore, Member

Daniella Price, Esq. Member

Kellie Ephraim Parent Member

Alonzo Matthews* Staff Representative (Ex officio)

Dado Mangara Student Member* C.O.Y.A.L.

(*Non Voting)

Management and Administration

Dr. Ayesha Imani Executive Manager, SFMT;

Anita Brinkley Financial Manager, SFMT;

Jury Segers, Principal/C.A.O;

Andre Noble, Chief Operating Officer;

Deborah Toney-Moore, Recorder

III. Habari Gani (Public Comment)

To register to speak or submit comments, Email:dtoneymoore@imhotepcharter.org

Kitabu Moment: Baba Jack Drummond

IV. Approval of June 13, 2022 Agenda

V. Auditors Presentation

VI. Approval of the April 4, 2022 Minutes

VII. Approval of the May 9, 2022 Minutes

VIII. Executive Meeting Minutes

IX. Management

Financial Report and Approval

a. [Dashboard](#)

b. Financials

c. Approval of the Management Report and Financials

d. Recommendations of the Management Team

1. Recommendation of Andre Noble for CEO of Imhotep

2. Recommendation to separate the job of CAO from the job of Principal in order to focus more on making improvements while building academic and student improvement infrastructure as well as doing program development, monitoring and evaluation.

3. Recommendation: Management Team continue to provide fiscal management services for school year 22-23 and to coach the new CEO and CAO.

X. Principal/C.A.O. Written submission

XI. C.O.O. Report Written submission

XII. Old Business Action Item

- a. Approval of the Budget 2022-2023 SY (Board Folder)

X. New Business- Action Item

- a. Approval of the [Board Calendar 22-23 SY](#)
- b. Approval of the 2022-2023 SY School Calendar
- c. Review and Approval of Policies
 - i. Conflict of Interest Policy
 - ii. Internal Controls Manual
- d. Travel Policy

XI. Upcoming Events

- **Proposed Next Board Meeting Date: July 11, 2022 6PM (in person or virtual)**
[Board Meeting \(Click Here\) recurring link](#)

- 6/7/22 Track Banquet 6pm
- 6/8/22 Senior Banquet 6 pm
- 6/9/22 Einstein Unveiling of the Juneteenth Celebration featuring Imhotep Students (2pm)
- 6/11/22 Graduation New Covenant 7500 Germantown Ave. (Board Members, please see me for our Graduation Garb attire)
- 6/15/22 [Enough is Enough Steering Committee Students testimony of Gun Violence Survey at City Hall. Watch City Council Hearings](#)
- 7/14/22 [Imhotep hosts Einstein for a Simulation Lab and Juneteenth Check Presentation](#)

XII. Habari Gani 2 minutes per person)

XIII. Adjournment: Affirmation Statement

Please see the list of [Compliance Calendar for 2022-2023](#)